



Nevada Site Specific Advisory Board (NSSAB)

Community Analysis Committee Meeting

**Caliente Conference Room
Nevada Support Facility
232 Energy Way, Las Vegas, NV, 89130
Monday July 9, 2018 at 10 a.m.**

Members Present: Frank Bonesteel, Steve Rosenbaum, Dick Stephans
(Committee Chair), Richard Twiddy

NSSAB Administrator: Barbara Ulmer

EM (Environmental Management) Catherine Hampton
Nevada Program:

Welcome

Chair Dick Stephans welcomed everyone. He noted that the meeting will focus on the committee's review of the draft documents for the Community Analysis Committee (CAC) report, the transmittal (recommendation) letter, and the lessons learned.

Issue of Consolidated Report Review Copy to Include Transmittal Letter

Chair Stephans lead discussion regarding the Community Survey Consolidation Reports for the ten communities that will be included in the final CAC report. Additions and minor revisions were made by the committee. The committee discussed the draft transmittal letter, and additions and revisions were also made to this letter.

Page-by-Page Review

Chair Stephans started a page-by-page review of the draft CAC report, and additions and minor revisions were made by the committee. The committee discussed a number of lessons learned during this process that will be documented in an attachment to the final CAC report for future endeavors of the same nature.

Agreement

Chair Stephans noted that the revisions/additions/deletions made during the meeting to the CAC report, the transmittal letter, and the lessons learned will be emailed to the committee for one more review. Committee members were asked to respond with any changes no later than noon on Thursday, July 12, 2018. The final CAC report with attachments and transmittal letter will then be emailed to the NSSAB in preparation for the July 18, 2018 Full Board meeting. Chair Stephans will make the formal presentation to the NSSAB via phone with committee members assisting with answering questions. Upon NSSAB approval, the transmittal letter along with the final CAC report will be formally sent to the EM Nevada Program.

Adjourn

Meeting was adjourned at 11:37 a.m.